



INDOOR COMMERCIAL SPACE AGREEMENT- 2024 SCOTT COUNTY FAIR

7151 190th Street West, Suite #145 Jordan, MN 55352
952-492-2436

fairofficestaff@scottcountyfair.com www.scottcountyfair.org

Wednesday, July 24- Sunday, July 28, 2024

FIRM OR COMPANY _____

CONTACT PERSON _____

ADDRESS _____

CITY AND STATE _____ ZIP _____ E-MAIL _____

PHONE: _____ FAX: _____

LIST AND DESCRIPTION OF ALL ITEMS OR SERVICES TO BE SOLD OR EXHIBITED:

The buildings are setup with pipes & drapes; **no tables or chairs are provided.** All electrical devices in space must be turned off upon exiting each night. LIST ANY ADDITIONAL REQUESTS AND NEEDS (i.e., electrical: 110 volt plug-ins are included):

Instructions: Please return the following no later than May 1, 2024 or ASAP:

Signed lease agreement form Check (payable to Scott County Fair)

MN Dept of Revenue ST-19 form Certificate of liability insurance

Prices include 2 Commercial Parking Passes:

Indoor Booth (10' W x 8' D) **Before June 1, 2024** \$400 ea X _____ (# of spaces) \$ _____

Indoor Booth (10' W x 8' D) **Before July 1, 2024** \$450 ea X _____ (# of spaces) \$ _____

Additional Commercial Parking Pass \$30 ea X _____ (# of passes) \$ _____

Liability Insurance through Fair **Note: All booths must have liability insurance,**
if you do not have insurance, you can be added to our policy for the period of our fair. Call for fee \$ _____

TOTAL \$ _____

It is hereby mutually agreed that the Scott County Agricultural Society leases space during the 2024 Scott County Fair to the above named applicant. No part of this space covered by this agreement shall be assigned, sublet, or otherwise disposed of without the written consent of the Scott County Fair. Scott County Fair assumes no liability for loss or damage to any property of the Applicant. The Applicant agrees to confine activities within the limits of the space allowed to them. Sales people and demonstrators are prohibited from operating outside of the assigned space as to interfere with the public or other exhibitors. NO food items are to be handed out during the fair without prior permission from the administrator. **The Applicant agrees to set-up between 9:00 AM-6:00 PM MONDAY, July 22 OR TUESDAY, JULY 23 and begin staffing the booth at 12:00 PM WEDNESDAY, JULY 24 and remain set-up until 6:00 PM on SUNDAY, JULY 28.** The Applicant shall hold the Scott County Fair, its agents and directors harmless from any and all claims or causes of actions made by any person against the Scott County Fair arising out of any actions or conduct of the Applicant, its agents or employees. **Sunday at closing NO vehicles will be allowed on South Side of Building before 6:30 PM!**

SET-UP: Mon., July 22 OR Tues., July 23 9:00 AM - 6:00 PM

**** PLEASE NOTE: Buildings are locked from 9 PM on Tues. and will open 1 hour prior to building opening daily****

BOOTH HOURS: Wed 12 PM-9 PM, Thurs 10AM-9PM, Fri 10 AM-9 PM, Sat 10 AM-9 PM, Sun 10AM-6PM

DATE _____
APPLICANT SIGNATURE

SCOTT COUNTY FAIR MANAGER

Office Use Only: Date _____ Payment \$ _____ Check # _____ Certificate of Insurance _____ ST-19 _____