



**FOOD CONCESSION AGREEMENT - 2024**

**SCOTT COUNTY FAIR**

7151 190<sup>th</sup> Street W. Suite #145 Jordan, MN 55352  
[fairofficestaff@scottcountyfair.com](mailto:fairofficestaff@scottcountyfair.com) [www.scottcountyfair.org](http://www.scottcountyfair.org)  
Phone: 952-492-2436

**Wednesday, July 24 – Sunday, July 28, 2024**

Please read the Scott County Fair Vendor Manual and fill out both sides of this form.

**FIRM OR COMPANY** \_\_\_\_\_  
**CONTACT PERSON** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_ **WEBSITE:** \_\_\_\_\_  
**CITY AND STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**E-MAIL:** \_\_\_\_\_

**LIST ALL FOOD ITEMS: (All are subject to Fair Approval)**

\_\_\_\_\_  
\_\_\_\_\_

**Instructions: Please return no later than APRIL 1, 2024:**

- \_\_\_\_\_ Signed concession agreement form
- \_\_\_\_\_ MN Dept. of Revenue ST-19 form
- \_\_\_\_\_ **Current MN Food License**
- \_\_\_\_\_ Check (payable to Scott County Fair)
- \_\_\_\_\_ Certificate of liability insurance

Please list Scott County Fair as an additional insured as follows:  
Scott County Fair, 7151 190th St W., Jordan, MN 55352

**Food Concession Area: Cost includes 2 Commercial Parking Passes**

**Before 5/10/24**

**\$650**

**Before 6/5/24**

**\$675**

**Before 7/5/24**

**\$700**

\$ \_\_\_\_\_

**Electrical Requirements – All Cords MUST meet State Code:**

Water hookups available—**MUST** provide your own hose

Regular 110-volt hookups, when available - \$75 each x \_\_\_\_\_ \$ \_\_\_\_\_

**MUST PROVIDE YOUR OWN CORDS**

220 volt/ 50 amp hookups, when available \$150 each x \_\_\_\_\_ \$ \_\_\_\_\_

**MUST PROVIDE YOUR OWN CORDS**

Supply Truck with electric \$100 each x \_\_\_\_\_ \$ \_\_\_\_\_

Commercial Season Parking Pass (Additional) \$30 ea. x \_\_\_\_\_ \$ \_\_\_\_\_

Insurance (call for fee) if you don't have your own policy \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

Requirements: \_\_\_\_\_ Trailer \_\_\_\_\_ Tent or Stand \_\_\_\_\_ Food Truck

**When measuring your dimensions include: Trailer Hitch, Awning Tops, Service Counter, and Clearance for Doors to Open, along with an additional space needed for supplies.**

**Dimensions of your food trailer/ tent:** \_\_\_\_\_ ft. frontage length x \_\_\_\_\_ ft. deep

Can you serve out of more than one side? \_\_\_\_\_

Must you serve out of more than one side? \_\_\_\_\_

**All space requirements and location must be arranged with Fair Manager.**

**Special needs:** \_\_\_\_\_

**Sketch your trailer or stand below.**

**No Vehicles on Main Road Prior to 7:00 PM on Sunday July 28!**

**ALL VEHICLES MUST BE OFF OF GROUNDS BY 9AM EVERYDAY!!!**

**SET-UP:**

Monday, July 22 9:00AM-6:00 PM and Tues. July 23 9:00 AM – 6:00 PM

**MINIMUM FOOD HOURS:**

Wed 12 PM-11 PM      Thurs 10 AM-11 PM,

Fri 10 AM -midnight      Sat 10 AM-midnight      Sun 10 AM-7 PM

- **The Applicant agrees to be set-up between 9 AM -6 PM MONDAY and TUESDAY, JULY 22-23, and begin operating no later than 12:00 PM WEDNESDAY, JULY 24 and remain until at least 7:00 PM on SUNDAY, JULY 28**
- **No electrical hookups available until Monday, July 22.**

It is hereby mutually agreed that the Scott County Agricultural Society leases space during the 2024 Scott County Fair to the above-named applicant. No part of this space covered by this agreement shall be assigned, sublet, or otherwise disposed of without the written consent of the Scott County Fair. Scott County Fair assumes no liability for loss or damage to any property of the Applicant. The Applicant agrees to confine all sales activities to within the limits of the space allowed them. Sales people, demonstrators, and signage are prohibited from being outside of assigned space as to interfere with the public or other exhibitors. The Applicant shall hold the Scott County Fair, its agents and directors harmless from any and all claims or causes of actions made by any person against the Scott County Fair arising out of any actions or conduct of the Applicant, its agents or employees. The Scott County Fair reserves the right to reject & eject any concessionaire for cause. Concessionaires must meet all Scott County and State of Minnesota Codes applicable to equipment used and to food sales at this Fair.

**By signing this contract/ application I acknowledge I have read the Scott County Fair Vendor Manual.**

\_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT SIGNATURE

\_\_\_\_\_ DATE \_\_\_\_\_

SCOTT COUNTY FAIR MANAGER

<b>Office use only:</b> Date _____	Payment \$ _____	Ck # _____
Certificate of Insurance _____	ST-19 _____	
Copy of food license _____		