



FOOD CONCESSION AGREEMENT - 2024

SCOTT COUNTY FAIR

7151 190th Street W. Suite #145 Jordan, MN 55352
fairofficestaff@scottcountyfair.com www.scottcountyfair.org
Phone: 952-492-2436

Wednesday, July 24 – Sunday, July 28, 2024

Please read the Scott County Fair Vendor Manual and fill out both sides of this form.

FIRM OR COMPANY _____
CONTACT PERSON _____
ADDRESS _____ **WEBSITE:** _____
CITY AND STATE _____ **ZIP** _____ **PHONE:** _____
E-MAIL: _____

LIST ALL FOOD ITEMS: (All are subject to Fair Approval)

Instructions: Please return no later than APRIL 1, 2024:

- _____ Signed concession agreement form
- _____ MN Dept. of Revenue ST-19 form
- _____ **Current MN Food License**
- _____ Check (payable to Scott County Fair)
- _____ Certificate of liability insurance

Please list Scott County Fair as an additional insured as follows:
Scott County Fair, 7151 190th St W., Jordan, MN 55352

Food Concession Area: Cost includes 2 Commercial Parking Passes

Before 5/10/24

\$750

Before 6/5/24

\$775

Before 7/5/24

\$800

\$ _____

Electrical Requirements – All Cords MUST meet State Code:

Water hookups available—**MUST** provide your own hose

Regular 110-volt hookups, when available - \$75 each x _____ \$ _____

MUST PROVIDE YOUR OWN CORDS

220 volt/ 50 amp hookups, when available \$150 each x _____ \$ _____

MUST PROVIDE YOUR OWN CORDS

Supply Truck with electric \$100 each x _____ \$ _____

Commercial Season Parking Pass (Additional) \$30 ea. x _____ \$ _____

Insurance (call for fee) if you don't have your own policy \$ _____

Total \$ _____

Requirements: _____ Trailer _____ Tent or Stand _____ Food Truck

When measuring your dimensions include: Trailer Hitch, Awning Tops, Service Counter, and Clearance for Doors to Open, along with an additional space needed for supplies.

Dimensions of your food trailer/ tent: _____ ft. frontage length x _____ ft. deep

Can you serve out of more than one side? _____

Must you serve out of more than one side? _____

All space requirements and location must be arranged with Fair Manager.

Special needs: _____

Sketch your trailer or stand below.

No Vehicles on Main Road Prior to 7:00 PM on Sunday July 28!

ALL VEHICLES MUST BE OFF OF GROUNDS BY 9AM EVERYDAY!!!

SET-UP:

Monday, July 22 9:00AM-6:00 PM and Tues. July 23 9:00 AM – 6:00 PM

MINIMUM FOOD HOURS:

Wed 12 PM-11 PM Thurs 10 AM-11 PM,

Fri 10 AM -midnight Sat 10 AM-midnight Sun 10 AM-7 PM

- **The Applicant agrees to be set-up between 9 AM -6 PM MONDAY and TUESDAY, JULY 22-23, and begin operating no later than 12:00 PM WEDNESDAY, JULY 24 and remain until at least 7:00 PM on SUNDAY, JULY 28**
- **No electrical hookups available until Monday, July 22.**

It is hereby mutually agreed that the Scott County Agricultural Society leases space during the 2024 Scott County Fair to the above-named applicant. No part of this space covered by this agreement shall be assigned, sublet, or otherwise disposed of without the written consent of the Scott County Fair. Scott County Fair assumes no liability for loss or damage to any property of the Applicant. The Applicant agrees to confine all sales activities to within the limits of the space allowed them. Sales people, demonstrators, and signage are prohibited from being outside of assigned space as to interfere with the public or other exhibitors. The Applicant shall hold the Scott County Fair, its agents and directors harmless from any and all claims or causes of actions made by any person against the Scott County Fair arising out of any actions or conduct of the Applicant, its agents or employees. The Scott County Fair reserves the right to reject & eject any concessionaire for cause. Concessionaires must meet all Scott County and State of Minnesota Codes applicable to equipment used and to food sales at this Fair.

By signing this contract/ application I acknowledge I have read the Scott County Fair Vendor Manual.

_____ DATE _____

APPLICANT SIGNATURE

_____ DATE _____

SCOTT COUNTY FAIR MANAGER

Office use only: Date _____	Payment \$ _____	Ck # _____
Certificate of Insurance _____	ST-19 _____	
Copy of food license _____		