



**INDOOR COMMERCIAL SPACE AGREEMENT- 2019**  
**SCOTT COUNTY FAIR**

7151 190<sup>th</sup> Street West, Suite #145 Jordan, MN 55352  
952-4922436 ♦ Fax: 952-492-5442

[faiofficestaff@scottcountyfair.com](mailto:faiofficestaff@scottcountyfair.com) [www.scottcountyfair.com](http://www.scottcountyfair.com)

**Wednesday, July 24 - Sunday, July 28, 2019**

FIRM OR COMPANY \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY AND STATE \_\_\_\_\_ ZIP \_\_\_\_\_ E-MAIL \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

LIST AND DESCRIPTION OF ALL ITEMS OR SERVICES TO BE SOLD OR EXHIBITED:  
\_\_\_\_\_

The buildings are setup with pipes & drapes; **no tables or chairs are provided.** All electrical devices in space must be turned off upon exiting each night. LIST ANY ADDITIONAL REQUESTS AND NEEDS (i.e., electrical: 110 volt plug-ins are included; limited amount of 220 volt plug-ins are \$90 & up):  
\_\_\_\_\_

**Instructions: Please return the following no later than May 1, 2019 or ASAP:**

- ♦ Signed lease agreement form
- ♦ MN Dept of Revenue ST-19 form
- ♦ 2 Checks (payable to Scott County Fair)
- ♦ Certificate of liability insurance

**RATE SCHEDULE**

Indoor Booth (10'W x 8'D) (1<sup>st</sup> parking pass is still included with booth fee) \$250 ea X \_\_\_\_\_ (# of spaces) \$ \_\_\_\_\_

Additional Commercial Parking Pass \$25 ea X \_\_\_\_\_ (# of passes) \$ \_\_\_\_\_

Liability Insurance through Fair ♦ **Note: All booths must have liability insurance,**  
if you do not have insurance, you can be added to our policy for the period of our fair. Call for fee \$ \_\_\_\_\_

**Yes, I am interested in the use of demonstration stage (included in price)** \_\_\_\_\_ **No charge** \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**DEPOSIT---Send SEPARATE \$100 check that will be returned to you July 28, 2019,**  
**if you meet the conditions of the contract.** \_\_\_\_\_ **\$100** \_\_\_\_\_

It is hereby mutually agreed that the Scott County Agricultural Society leases space during the 2019 Scott County Fair to the above named applicant. No part of this space covered by this agreement shall be assigned, sublet, or otherwise disposed of without the written consent of the Scott County Fair. Scott County Fair assumes no liability for loss or damage to any property of the Applicant. The Applicant agrees to confine activities within the limits of the space allowed to them. Sales people and demonstrators are prohibited from operating outside of the assigned space as to interfere with the public or other exhibitors. NO food items are to be handed out during the fair without prior permission from the administrator. **The Applicant agrees to set-up between 9:00 am-9:00 pm TUESDAY, JULY 23 and begin staffing the booth at 12:00 pm WEDNESDAY, JULY 24 and remain set-up until 6:00 pm on SUNDAY, JULY 28, at which time the \$100 deposit check will be returned.** The Applicant shall hold the Scott County Fair, its agents and directors harmless from any and all claims or causes of actions made by any person against the Scott County Fair arising out of any actions or conduct of the Applicant, its agents or employees. **Sunday at closing NO vehicles will be allowed on South Side of Building before 6:30 PM!** No refunds of booth fees after July 1.

**SET-UP: Tues., July 23 9:00 am - 9:00 pm**

**\*\* PLEASE NOTE: Buildings are locked from 9 pm Tues. to 11:45 am Wed. NO ACCESS BEFORE 11:45 am \*\***

**BOOTH HOURS: Wed 12pm-10pm, Thurs 10am-10pm, Fri 10am-10pm, Sat 10am-10pm, Sun 11-6pm**

\_\_\_\_\_  
DATE

♦♦ APPLICANT SIGNATURE ♦♦

SCOTT COUNTY FAIR ADMINISTRATOR

Office Use Only: Date \_\_\_\_\_ Payment \$ \_\_\_\_\_ \$100 Deposit \_\_\_\_\_ Certificate of Insurance \_\_\_\_\_ ST-19 \_\_\_\_\_